

UCL KAREN WOO AWARD

Outline of Award Scheme

1. Award

Title: *The UCL Karen Woo Award*

The award will be known as the Karen Woo Award (KWA). The aim of the award is to support healthcare in Afghanistan.

2. Procedures

2. 1. Proposal

2.1.1. Any healthcare professional from the UK or Afghanistan can apply for the Karen Woo Award (KWA). The application is to be submitted to the Chair of the Award committee. This committee currently (2022) consists of two representatives from the Association of Afghan Healthcare Professionals (AAHPUK) [**Dr Shafi Wardak, Dr Pamir Ihsan**], one from UCL Hospitals group [**Dr Anand Trip**], and **Dr Yousuf Khan**, head of CURE International in Kabul, Afghanistan. **Narinder Kapur** (originator and initial funder of the KWA) and **Lynn Woo** (mother of the late Dr Karen Woo) also sit on the award committee.

2.1.2. Applications will be considered by the KWA committee, who will decide the recipient of the award each year. Considerations for an award may include seeing external, expert advice on the applications. If there are no applications which merit any of the awards for a particular year, then the KWA committee reserves the right not to make an award. In such a case, the award will be carried over to the next year, when an additional award will be made.

2.1.4 The award will have a value of £1000. The KWA committee will inform the AAHPUK and UCLH Charity of the names of the successful candidates.

2.1.5. Deadlines for proposals will be **1st June** each year

2.2. Award Selection

2.2.1. The award decision will be made by the **1st September** following the closing date for applications.

2.3.4 Unsuccessful applicants in one year will be allowed, if they so wish, to be considered for an award in the following year. They will be given the opportunity to update their application.

2.3. Award announcement and presentation

2.3.1. The Chair of the KWA committee will write to the successful applicant informing him/her of the award. The AAHPUK and UCLH Charity will be informed of the decision and of the awardees' acceptance of the award.

2.3.2. Awards will be announced in the publications and on the websites of both

organizations

2.3.3. An award ceremony will take place at an annual meeting of AAHPUK, where the awardee will be invited to give a short talk (15mins) on the work which they have carried out.

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Guidelines for Applicants

1. Applicants

The applicant will be a registered healthcare professional working in a healthcare setting in the UK. He/she should include the applicant's full curriculum vitae, including details of current post and contact details – email and mobile number.

2. Content of Application

Applicants should provide, in not more than four A4 pages (Arial font, point size 10, single-spacing) –

- a. The healthcare need(s) in question in Afghanistan, background information, and how the £1000 will be spent. Funds could be used in a variety of ways – e.g. to purchase specific healthcare equipment, help with a clinical research project, fund a healthcare professional to visit Afghanistan to carry out clinics and/or to train professionals there, fund a healthcare professional from Afghanistan to visit the UK and learn specific skills which would be of value in Afghanistan.
- b. The manager or senior colleague of the applicant should write a covering letter to verify the content of the application and to support the application. Applications coming from an NHS Trust should also have a supportive letter from the clinical director of their department. Applications from a hospital or medical faculty in Afghanistan should also have a supportive letter from the head of the institution.

3. Submission

Respective files should be sent in Word or PDF format, and each file clearly labelled (e.g. KWA Proposal, Applicant CV, etc.).

Please send all files to the chair of the KWA Committee, currently (2022) – Professor Narinder Kapur, n.kapur@ucl.ac.uk with a copy to Pamir Ihsan, pamir_z@yahoo.com. Professor Kapur will inform the successful and unsuccessful applicants of the committee's decision. Details of the scheme are on the websites of AAHPUK and UCLH Charity. The website for the AHPO is – <http://www.aahpuk.org>